

The Grand Oak Gazette

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July 2004

CONTACTS

Real Property
Management, Inc.

Andrew Reisner
Property Manager
614-766-6500 x 104

☺
Tammy Adkins
Administrative
Assistant
614-766-6500 x125

☺
Sheri Burke
Accounting Dept
614-766-6500x 102

Trustees

Centex Homes

! Exterior Alterations !

Before you make any alterations to the common elements, please complete and submit an Architectural Review Form for approval. This includes but is not limited to the following: Patios, decks, fences, sheds, landscaping, playhouses, etc....

If an Architectural Review Form is not submitted and approval is not given, your Board of Directors may ask that you remove the alteration at your expense. So, if you have made any alterations, please complete and submit the form to Real Property Management, Inc. 9054 Cotter Street Lewis Center, Ohio 43035– Attention Rica Shepherd.

TRASH

To maintain a beautiful, harmonious and uniform place to live we ask that you please remember that your trash cans must be placed in the garage after pick up.

COMMITTEES

Now is the time for you to consider being a member of a community committee. Some committees are the Newsletter, Financial, Social and the Welcoming Committees. The committees have the power to make recommendations but not the power to make changes. If you would like to be on a committee, please contact Real Property Management.

The Grand Oak Gazette

Pet Reminders

We ask that you please remember to maintain your pet on a leash while in the common areas. Even though your pet may be well trained and very obedient, there is still a chance that your four legged friend may get excited and want to say hello to someone. Please be courteous of your neighbors that may not share the same love for pets as you do.

We would also like for all pet owners and their guests to pay close attention to their pets when they make a deposit. Please, immediately pick up after your pet and try not to allow your pet to urinate in the same spot as this may cause damage to the turf. When we don't pick up after our pets, it is very offensive to others that want to enjoy beautiful scenery and fresh air.

Furthermore, we ask that all pet owners give plenty of affection and love to their four legged friends.

Reckless Operation of Motor Vehicles

Please be considerate of your neighbors, children and guests by driving the posted speed limit. At anytime for any reason, a child, pet, adult and/or toy may appear out of nowhere in the road. Please be aware of your surroundings when driving.

The Grand Oak Condominium Association

Complaint Registration

To avoid any confusion, make sure that all sections are completed.

*Please only ONE complaint per sheet.

Section 1

PARTY BEING COMPLAINED ABOUT

Name (if known) _____

Address _____

Date and Time problem occurred _____

Section 2

NATURE OF VIOLATION

Excessively loud music / disturbing the peace

Pet loose and unattended

Pet tethered in common area

Excessive barking or other mischievous behavior

Not cleaning up after pet

Animal feces in limited common area

Trash in limited common area

Trash container not put away

Parking in a prohibited area

Unauthorized vehicle parking in community

Other (please describe) _____

Section 3

ADDITIONAL COMMENTS

Please include any additional comments that will assist us in the enforcement of the above-mentioned violation

Section 4

UNIT OWNER FILING COMPLAINT

Name _____

Address _____

Work number _____ Home number _____

Please remit this completed form to: REAL PROPERTY MANAGEMENT, INC.
9054 Cotter Street
Lewis Center, Ohio 43035